



SPECIAL EVENT VENDOR AGREEMENT
World Fireknife Championship/We Are Samoa Festival

1. A binding agreement made between _____ (Vendor) and the Polynesian Cultural Center (PCC).
2. The Vendor and PCC agree as follows: PCC hereby authorizes the vendor to sell cultural goods upon all of the terms and conditions herein set forth.
3. Name of Event: World Fire Knife Championship/We Are Samoa Festival
 - a. Dates:

Thur, May 10, 2018:	Setup by 4:30pm (Hale Aloha)
Fri, May 11, 2018:	Setup by 4:30 pm (Hale Aloha)
Sat, May 12, 2018:	Setup by 7:30am (Pacific Theatre)
 - b. Venue: Polynesian Cultural Center (Hale Aloha and or Pacific Theater)
 - c. PCC Representative: Kahili Son
55-370 Kamehameha Highway
Laie, Hawaii 96762
(808) 371-4969
soonkg@polynesia.com
4. PCC agrees to provide:
 - a. One (1) product display designated space.
 - b. One (1) banquet table.
 - c. A parking space for one vehicle at the employee parking lot.
 - d. Two event passes to enter the Center, but not to enter the event. Tickets to events must be purchased.
 - e. Access through Gate 10A (employee gate) to designated space no earlier than 3 hours prior to the start of the day's event time, and no later than 1 hour after the end of the day's event time.
 - f. Announcements regarding vendor's items as applicable at related PCC events.
5. Payment arrangement:
 - a. Vendor agrees to pay all fees in Check, Payable to 'Polynesian Cultural Center'
 - b. Vendor agrees to pay registration fee(s) at the time vendor signs and submits vendor agreement, Deadline: May 10, 2018 before the start of selling
 - i. Thu. 5/10/18 Fee = \$45.00
 - ii. Fri. 5/11/18 Fee = \$45.00
 - iii. Sat. 5/12/18 Fee = \$90.00

6. The vendor agrees to:
 - a. Sign and submit the vendor agreement, by deadline of Friday May 4, 2018 @5pm.
 - b. Sign and submit the following documents to agree to observe all PCC standards (appropriate dress, no alcohol, no smoking).
 - i. Personal Standards Observance Agreement
 - ii. Dress & Grooming Standards
 - c. Not sell food of any kind.
 - d. Provide own signage.
 - e. Provide own chairs/ extra tables, not to exceed assigned location.
 - f. Provide own tent/ shelter as needed.
 - g. Provide own electrical or lighting as needed. Provide own carts/ dollies/ hand trucks as needed.
 - h. Set up and clean up designated area—area will be assigned.
 - i. Provide product information for PCC staff to use in announcements.
 - j. Have a Hawaii State general excise tax license certificate available for inspection at all times.

7. Failure to comply with duties imposed by contractual agreement is thereby deemed a breach of contract. The vendor agrees that they may be removed immediately from premises and will not be allowed to sell at any Polynesian Cultural Center event for a period of time to be determined by the Polynesian Cultural Center.

Vendor

Polynesian Cultural Center

Signature

Signature

Date

Date

Name

Name

Title

Title

Phone Number

Phone Number

Email Address

Email Address